



## EMPLOYMENT VERIFICATION FORM

### The Military Family Scholarship for the Children of Active Duty Members of the United States Armed Forces

The Washington Metropolitan area is home to two of the world's most important air bases, Joint Base Andrews and Joint Base Bolling, located in Prince George's County, MD and Southeast Washington, D.C. respectively. As well, located in close proximity to St. Mary's, is the Pentagon and several other military agencies of our federal government. Our service and gratitude for these heroes begins right here in our community.

In an effort to support the families of active duty military men and women in the Washington Metropolitan area, St. Mary's School of Piscataway offers tuition discounts for the children of all active duty military families. Students must be accepted and enrolled at St. Mary's School of Piscataway and remain in good standing in order to receive this tuition discount. To be eligible for this tuition discount, at least one parent/guardian must be a full-time, active member of one of the five branches of the armed forces--Army, Air Force, Navy, Marine Corps, or Coast Guard. The parent/guardian also must be able to document valid proof as an active duty military personnel.

*This Employment Verification Form must be completed by your current employer to determine eligibility for this grant.*

Parent Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

RE: Verification of Employment for \_\_\_\_\_ (Employee Name)

To whom it may concern:

Please complete this form as confirmation that \_\_\_\_\_ (Employee Name)  
has been employed with \_\_\_\_\_ (Name of the Armed Force)  
since \_\_\_\_\_ (Employee Start Date).

Currently, \_\_\_\_\_ (Employee Name)  
holds the Title of \_\_\_\_\_ and works on a  Full-Time  Part-Time basis.

If you have any questions or require further information, please don't hesitate to contact me  
at \_\_\_\_\_ (Employer Phone Number).

Sincerely yours,

**Signature** \_\_\_\_\_ **Print Name:** \_\_\_\_\_

Employer Title: \_\_\_\_\_